



City and County of Swansea

## Minutes of the **Cabinet**

Council Chamber, Guildhall, Swansea

Thursday, 17 January 2019 at 10.00 am

**Present:** Councillor R C Stewart (Chair) Presided

**Councillor(s)**  
J E Burtonshaw  
E J King  
J A Raynor

**Councillor(s)**  
M C Child  
A S Lewis

**Councillor(s)**  
R Francis-Davies  
C E Lloyd

### **Apologies for Absence**

Councillor(s): D H Hopkins and M Thomas

**Also Present:** Councillor C R Evans, T J Hennegan & M Sherwood.

### **127. Disclosures of Personal and Prejudicial Interests.**

In accordance with the Code of Conduct adopted by the City and County of Swansea, the following interests were declared:

- 1) Councillor C E Lloyd declared a Personal Interest in Minute 138 "Local Authority Governor Appointments";
- 2) Councillor J A Raynor declared a Personal and Prejudicial Interest in Minute 138 "Local Authority Governor Appointments" and withdrew from the meeting prior to its consideration;
- 3) Councillor R Francis-Davies declared a Personal Interest in Minute 140 "Appropriation of Land at Oystermouth, Swansea".

### **128. Minutes.**

**Resolved** that the Minutes of the meeting(s) listed below be approved and signed as a correct record:

- 1) Special Cabinet held on 14 December 2018;
- 2) Cabinet held on 20 December 2018.

### **129. Announcements of the Leader of the Council.**

The Leader of the Council stated that the meeting was being recorded as part of testing for webcasting.

**130. Public Question Time.**

No questions were asked.

**131. Councillors' Question Time.**

No questions were asked.

**132. Report of the People Policy Development Committee - Adverse Childhood Experiences.**

The Chair of the People Policy Development Committee submitted a report, which summarised the Committee's work on Adverse Childhood Experiences (ACE's).

**Resolved** that:

- 1) The report be noted;
- 2) The way forward as set out in Paragraphs 6.1 and 6.2 of the report be agreed.

**133. Co-operative Housing.**

The Director of Place and the Chair of the Economy & Infrastructure Policy Development Committee jointly submitted a report, which provided an update on the work of the Committee supporting future Co-Operative Housing initiatives and sought approval of the Policy.

**Resolved** that:

- 1) The Co-Operative Housing Policy be approved;
- 2) Any subsequent perusal of future expressions of interest resulting from its publication be approved.

**134. Complaints Annual Report 2017-18.**

The Business, Transformation & Performance submitted an information report, which reported on the number, nature and outcome of complaints made against the Authority, together with details of lessons learned and service improvements. The Corporate Complaints Annual Report contained the following reports:

- Adult Social Services Complaints;
- Child & Family Services Complaints;
- Freedom of Information (FOI) Act;
- Regulation of Investigatory Powers Act (RIPA).

**135. Coroner Pay Arrangements.**

The Chief Legal Officer and Strategic Human Resources & Organisational Development Manager jointly submitted a report, which sought agreement to adopt the Joint Negotiating Committee (JNC) Framework in assisting decision making when determining and setting Coroner pay.

**Resolved that:**

- 1) The JNC Framework and Pay Guidance for the purposes of setting Coroner's pay be agreed and adopted;
- 2) The salary level of the Senior Coroner for the City and County of Swansea and Neath Port Talbot be set at £127,000 gross p.a.;
- 3) The pay award be backdated to 1 November 2017 when the JNC Framework was published;
- 4) The Assistant Coroners daily rate remains at £400 per day.

**136. Tender for the Provision of Home to School Transport Services.**

The Cabinet Member for Education Improvement, Learning & Skills submitted a report, which detailed the outcome of recent tenders for Mainstream Home to School Transport services and sought approval to award contracts. The report seeks to comply with Contract Procedure Rules and to allow contracts to be arranged with Contractors, and for Schools and Parent to be notified.

**Resolved that:**

- 1) The tender prices recommended by the Tender Evaluation Panel and set out in Schedule B of the report be accepted as representing best value to the Council;
- 2) Contracts be awarded to the Companies as set out in Schedule B of the report.

**137. Update on Progress for Education Department Priorities 2017-2018.**

The Cabinet Member for Education Improvement, Learning & Skills submitted a report, which gave an update on the progress in meeting the priorities set for the 2017-2018 Academic Year and outline priorities set for the 2018-2019 Academic Year.

**Resolved that:**

- 1) The progress be noted.

**138. Local Authority Governor Appointments.**

The Local Authority Governors Appointment Group submitted a report, which sought approval of the nominations submitted to fill Local Authority (LA) Governor vacancies on School Governing Bodies.

**Resolved** that:

- 1) The following nominations recommended by the Director of Education in conjunction with the Cabinet Member for Education Improvement, Learning & Skills be approved:

1)	Danygraig Primary School	Stephen Mansell
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**139. Exclusion of the Public.**

Cabinet were requested to exclude the public from the meeting during consideration of the item(s) of business identified in the recommendations to the report(s) on the grounds that it / they involve the likely disclosure of exempt information as set out in the exclusion paragraph of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007 relevant to the items of business set out in the report(s).

Cabinet considered the Public Interest Test in deciding whether to exclude the public from the meeting for the item of business where the Public Interest Test was relevant as set out in the report.

**Resolved** that the public be excluded for the following item(s) of business.

**(Closed Session)**

**140. Appropriation of Land at Oystermouth Road, Swansea.**

The Cabinet Member for Environment & Infrastructure Management presented a report sought approval for the appropriation of land under Section 22 of the Local Government Act 1972 and the exercise of Section 203 of the Housing & Planning Act 2016 in relation to rights of light.

**Resolved** that the recommendations as detailed in the report be approved.

The meeting ended at 10.43 am

**Chair**

<b>Call In Procedure – Relevant Dates</b>	
Minutes Published:	06 February 2019
Call In Period Expires (3 Clear Working Days after Publication):	23.59 on 22 January 2019
Decision Comes into force:	23 January 2019